



June 17, 2025

Sturman Architects, Inc.  
Attn: Kati Eitzman  
9 103<sup>rd</sup> Ave NE Ste. 203  
Bellevue, WA 98004  
Via: Email

RE: **CAO24-033 & SEP24-019** Review Letter 2; 4006 E Mercer Way, Mercer Island, WA 98040

Dear Kati Eitzman,

The City of Mercer Island Community Planning and Development Department has completed a review for compliance with the zoning code, Title 19 of the Mercer Island City Code (MICC) for the above Critical Area Review 2 and SEPA Review applications. The following issues need to be addressed in your resubmission:

1. The submitted draft Critical Areas Notice and Disclosure on Title is acceptable. Please record with the King County Recorder's Office and submit the recorded copy with your next resubmittal.

The City's processing of the Critical Area Review 2 and SEPA Review applications have been put on hold until these issues are resolved. Pursuant to MICC 19.15.110, all requested information must be submitted within 60 days or a request for extension requested. The deadline for a complete response or request for extension is August 16, 2025. If a complete response is not received or an extension response has not been received prior to that date, the application will expire and be canceled for inactivity. No additional notification regarding this deadline or expiration of the application will be provided.

Sincerely,

Molly McGuire, Senior Planner  
City of Mercer Island Community Planning and Development  
[molly.mcguire@mercerisland.gov](mailto:molly.mcguire@mercerisland.gov)  
(206) 275-7712

**Responding and Resubmitting: [Click for More Detailed Instructions](#)**

1. Reply to all review comments within the review letter.
2. Update your drawings, and any necessary supplemental documents or forms.
3. Upload updated drawings to the [Mercer Island Permit Submittal Portal](#).

**Having Trouble? Please Review the Following:**

[Accessing, Reviewing, and Responding to MlePlan Comments](#)

[Troubleshooting MlePlan](#)

[MlePlan Overview](#)

**Thank you for your participation in the MlePlan review process.**